



Village Hall  
York Road  
Earls Colne  
CO6 2RN

14<sup>th</sup> January 2026

**To: Members of Earls Colne Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL (LARGE HALL)  
ON TUESDAY 20<sup>TH</sup> JANUARY 2026 AT 7.15 PM**

**for the purpose of transacting the following business**

*S Gaeta*

Clerk to the Council

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## **AGENDA**

- 1. Apologies for Absence**
- 2. Minutes of the Parish Council Meeting** held on 16<sup>th</sup> December 2025 to be taken as read and signed as a correct record by the Chairman.
- 3. Co-option**  
To consider the co-option of Barry Lynham.
- 4. Declarations of Interest (existence and nature)** with regards to items on the Agenda. Councillors are reminded that the code of conduct provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 5. Essex County Councillor Update**  
To receive an update from Councillor Siddall.
- 6. Braintree District Councillor Update**  
To receive an update from Councillors Spray and Courtauld.
- 7. Chairman's Update**  
To receive an update from the Chairman.
- 8. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.  
*3 minutes per person; 15 minutes max*
- 9. Clerk's Report**  
To receive an update on actions.

**10. Finance and Internal Control**

To agree a structured planning and action-based approach to council activities.

**11. Planning**

To consider the following planning applications:

- (a) **25/02820/LBC** – External alterations to the lean to glazed roof of the linking corridor, and internal alterations to the linking corridor and modern rear extension at Colne Priory, Upper Holt Street.
- (b) **25/02812/FUL** – Construction of a menage at Wheatfields Barn, America Road.
- (c) **25/02837/TPOCON & 25/02862/TPO** – Tree works at Robins, Hayhouse Road.
- (d) **26/00064/TPOCON** – Tree works at 42 Park Lane.

**12. Village Environment**

- (a) To receive an update on speed checks.
- (b) To agree the proposals for inclusion in the Potential Open Spaces Improvements Plan (POSI).
- (c) To consider extending winter gritting activities beyond Parish Council-owned or maintained areas, to identify areas to be covered, and to approve any necessary machinery or equipment required.
- (d) To consider and approve the direct sale of the existing mower, deemed not to meet health and safety requirements, to R&R (Sudbury) for the sum of £5,500.

**13. Health and Safety**

To receive an update on health and safety matters.

**14. Village Hall**

- (a) To receive an update on Village Hall matters.
- (b) To agree the purchase of a fridge for the Village Hall kitchen.
- (c) To receive an update on Christmas activities.

**15. Accounts for Payment**

To approve the accounts for payment.

**16. General Information**

To receive any brief notices or reminders from Councillors or the Clerk. No decisions will be made under this item.

**17. Confidential Matters**

- (a) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), to exclude members of the press and public for the duration of this meeting to consider the following confidential item.
- (b) To consider matters arising from recent works undertaken at the Village Hall and to agree any further actions required.