



Village Hall
York Road
Earls Colne
CO6 2RN

14th January 2026

To: Members of Earls Colne Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL (LARGE HALL)
ON TUESDAY 20TH JANUARY 2026 AT 7.15 PM**

for the purpose of transacting the following business

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Clerk to the Council

A G E N D A

- 1. Apologies for Absence**
- 2. Minutes of the Parish Council Meeting** held on 16th December 2025 to be taken as read and signed as a correct record by the Chairman.
- 3. Co-option**
To consider the co-option of Barry Lynham.
- 4. Declarations of Interest (existence and nature)** with regards to items on the Agenda. Councillors are reminded that the code of conduct provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 5. Essex County Councillor Update**
To receive an update from Councillor Siddall.
- 6. Braintree District Councillor Update**
To receive an update from Councillors Spray and Courtauld.
- 7. Chairman's Update**
To receive an update from the Chairman.
- 8. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
- 9. Clerk's Report**
To receive an update on actions.

10. Finance and Internal Control

To agree a structured planning and action-based approach to council activities.

11. Planning

To consider the following planning applications:

- (a) **25/02820/LBC** – External alterations to the lean to glazed roof of the linking corridor, and internal alterations to the linking corridor and modern rear extension at Colne Priory, Upper Holt Street.
- (b) **25/02812/FUL** – Construction of a menage at Wheatfields Barn, America Road.
- (c) **25/02837/TPOCON & 25/02862/TPO** – Tree works at Robins, Hayhouse Road.
- (d) **26/00064/TPOCON** – Tree works at 42 Park Lane.

12. Village Environment

- (a) To receive an update on speed checks.
- (b) To agree the proposals for inclusion in the Potential Open Spaces Improvements Plan (POSI).
- (c) To consider extending winter gritting activities beyond Parish Council-owned or maintained areas, to identify areas to be covered, and to approve any necessary machinery or equipment required.
- (d) To consider and approve the direct sale of the existing mower, deemed not to meet health and safety requirements, to R&R (Sudbury) for the sum of £5,500.

13. Health and Safety

To receive an update on health and safety matters.

14. Village Hall

- (a) To receive an update on Village Hall matters.
- (b) To agree the purchase of a fridge for the Village Hall kitchen.
- (c) To receive an update on Christmas activities.

15. Accounts for Payment

To approve the accounts for payment.

16. General Information

To receive any brief notices or reminders from Councillors or the Clerk. No decisions will be made under this item.

17. Confidential Matters

- (a) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), to exclude members of the press and public for the duration of this meeting to consider the following confidential item.
- (b) To consider matters arising from recent works undertaken at the Village Hall and to agree any further actions required.